

**CHILDREN'S HEALTH RESEARCH INSTITUTE
INTERNAL RESEARCH GRANT FUND (IRGF) 2006**

GUIDELINES

DEADLINE: March 31, 2006

These guidelines are designed to facilitate the completion of the CHRI - IRGF application.

1. The principal applicant must be a member of the CHRI.
2. The principal applicant must have a university appointment.
3. The research activity, clinical or basic, must be performed in a London-based institution or its affiliated institutions.
4. Applications for the following types of research projects will be considered:
 - (a) Start up projects especially for new staff members, particularly projects which have potential for extramural funding (limit \$7,500).
 - (b) New projects for established staff members, particularly projects which have potential for extramural funding (limit \$7,500).
 - (c) Established projects that require funds for support where existing funds are insufficient (limit \$7,500).
 - (d) Partial support for graduate students in medical/scientific programs (limit \$7,500).
 - (e) Support for equipment (sole or partial funding) (limit \$7,500).

Requests for support are not renewable.

5. Applications for travel funds will not be considered.
6. Ordinarily, requests over \$7,500 per annum for a specific project will not be considered.
7. Ordinarily, a principal applicant will not receive funding for more than one project, graduate student or fellow at one time.
8. Investigators are encouraged to seek funds from other sources as soon as possible.
9. Funds must be utilized within 24 months from the date of award notification. A statement of expenditures must be provided at the end of the project period. Any unexpended funds must be returned to the Children's Health Research Institute Internal Research Grant Fund.
10. Where research involving human and/or animal subjects is indicated, applications will be reviewed as to the scientific validity of the project. No funds will be allocated prior to approval being received from the University of Western Ontario Review Board for Health Sciences Research Involving Human Subjects and/or the University of Western Ontario Animal User Subcommittee.
11. Ownership of any equipment purchased through the Internal Research Grant Fund will be the Children's Health Research Institute.

12. The application must be signed by the Applicant, and the CHRI Program Chair. More information regarding setting up a research account at LHRI will be provided to successful applicants.
13. Submit the original and an electronic copy of the application in pdf format to the Administrative Offices of the Children's Health Research Institute by 4:00 pm on Friday, March 31, 2006. Address the envelope to:

Mrs. Kim Baxter, Administrative Coordinator
Children's Health Research Institute
Rm. A5-103, 5th Floor, Victoria Research Laboratories
800 Commissioners Road East
London, Ontario N6C 2V5

The Internal Research Grant Fund Awards Committee will review the applications. Successful applicants will be informed by mail shortly thereafter.

14. A one-page summary of the progress of the grant must be submitted at the end of one year. The completion of this progress report will be regarded as one of the criteria for receipt of further funding from the Children's Health Research Institute in the future. If you currently hold a CHRI Grant please note the deadline for this summary is **June 30, 2006**.

Any questions should be directed to Kim Baxter, Administrative Coordinator, CHRI at 685-8500, extension 55095.